



Managemint Ltd	82 Stranmillis Road BELFAST BT9 5AD
Tel: 02890599599	

Scheme No:1507843
H Ref No: 16234

To avoid any unnecessary delays, please complete in full, in **BLACK INK** using **BLOCK CAPITAL LETTERS**. Incomplete forms will be returned. Applications will only be accepted from a **UK registered Limited (LTD) or Public Limited Company (PLC)**.
Once completed, you can enter this application online via HomeLetUK.com/Connect for an instant acknowledgement.

1. PRODUCT SELECTION **To be completed by the LETTING AGENT**

Please select the service required, **TICK ONE BOX ONLY - WE CANNOT PROCEED WITH THE APPLICATION IF YOU DO NOT DO THIS.**

Enhance Extra 6 months Advantage 6 months
 Extra 12 months Advantage 12 months

2. PROPERTY TO LET **To be completed by the LETTING AGENT**

Address: _____

 Postcode: _____ Is this property: Let only Managed Rent collect
 How is Rent Guarantee offered to your landlord? Free of charge Separate charge to the landlord Included in management fee N/A
 Property type: Detached Semi detached Flat Terraced Bungalow When was the property built? _____
 Total rent for this property per month £ _____ Applicant share of rent per month £ _____
 Tenancy term: _____ (months) Tenancy start date: _____ Number of bedrooms: _____
 Total number of tenants to be referenced for the property: _____

PROSPECTIVE LANDLORD DETAILS:

First name: _____ Last name: _____
 Address: _____
 _____ Postcode: _____
 Telephone: _____ Mobile: _____
 E-mail: _____

3. COMPANY DETAILS **To be completed by the COMPANY**

Company name: _____
 Trading name: _____
 Registration number: _____
 Date of incorporation: _____
 Contact name: _____
 Telephone (inc STD): _____
Registered address
 Address: _____

 Postcode: _____
 Please tick here if you are submitting the latest Profit and Loss Accounts with this application

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4. COMPANY BANK DETAILS	To be completed by the COMPANY
Bank / building society details:	
Name(s) of account holder(s): _____	
Bank name: _____	
Bank account number: _____	Sort code: _____

5. DECLARATION AND CONSENT - Must be signed by a Company Director or Company Secretary listed on Companies House.

Please read the declaration and sign and date below.

This reference is being completed by HomeLet on behalf of your Letting Agent. HomeLet is part of the Barbon Insurance Group Limited. Barbon shall for the purposes of this application form be the Data Controller as defined in the Data Protection Act 1998 (the "Act").

I confirm that I have authority to bind the Company in my capacity as either company secretary or as a director of the company; and the information I have given is to the best of my knowledge true and accurate.

Please read and complete the following declaration statement really carefully, making sure that you tick to say you understand how we're going to use your information. You should also sign and date the form in the space provided because we can't complete your Company's application without this, and that could delay the application for a rented property.

I understand that the information contained in this application will be retained, stored and used by HomeLet in accordance with the Data Protection Act. I confirm that the information I have provided is true and accurate to the best of my knowledge and agree that HomeLet can verify this through a number of different sources. These sources may include consulting the databases of credit reference agencies, the Industry Sortcode Directory (ISCD) as well as other sources of information in relation to the details I've provided.

In connection with this application I also understand and consent that:

- HomeLet may contact me using the contact details provided in this application form, for the purpose of completing this reference;
- HomeLet may pass on any information I have supplied and the results of any linked verification checks to my letting agent and/or any appointed landlord;
- If the Company defaults on these rental payment or applies for a new tenancy agreement in the future HomeLet may review the results of the verifications and searches set out above;
- If the Company defaults on paying the rent the default will be recorded on HomeLet's central database for defaulting tenants and companies, and that such default may affect any future application the Company may make for tenancies, credit and/or insurance;

HomeLet can use debt collection agencies or tracing agents to trace my whereabouts and recover any monies I owe to HomeLet I also understand that by consulting with a Credit Reference Agency, the Agency will keep a record of this search, and that the results of this search may show how the Company conducts payments with other organisations. I also understand that how the Company conducts the rental payments as part of this tenancy may be disclosed to the Agency and may affect future credit applications. From time to time this information may also be used for debt tracing and fraud prevention. I understand that I may request the name and address of the Credit Reference Agency HomeLet use, and that I may apply for a copy of the information they provided to HomeLet. *

Signed _____

Print name in full _____

Position _____

Date _____

* Please note, that if you do not tick this box, we will be unable to complete this application

HomeLet is a trading name of Barbon Insurance Group Limited. Barbon Insurance Group Limited is authorised and regulated by the Financial Services Authority. Registered in England number 3135797. Registered office address: 4-9 Highview, High Street, Bordon, Hampshire GU35 0AX.

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6. ADDITIONAL INFORMATION about the person occupying the property
To be completed by the COMPANY
Personal details: Information requested in this box is not required for referencing purposes, however may assist your managing agent.

Name: _____

Position in the company: _____

 Who will pay the utility bills?: The occupier The Company

 Marital status: Single Married Divorced/Separated Other

 Are you a smoker? Yes No

 Do you have any pets? Yes No

Please detail: _____

Names and ages of any children who will be occupying the property (use a separate sheet if required):

Next of kin (this should NOT be your spouse):

Name: _____

Address: _____

_____ Postcode: _____

Telephone: _____ Relationship: _____

Additional Information: